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Colchester Sewer and Water Commission

Minutes of the July 23, 2014 Special Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: S. Coyle, R. Silberman, R. Peter,
Members Absent: T. Hochdorfer
Others Present: J. Paggioli (Public Works)

1. Call to Order- Chairman Coyle called the meeting to order at 9:17 a.m.
2. Discussion and authorization Elmwood Heights Booster Station Emergency Generator Repair – Mr. Paggioli provided a brief discussion of the issues that occurred on July 15, 2014 during the preventative maintenance inspection and the damage that was discovered concerning the alternator portion of the 230 KW generator at Elmwood Heights Booster station. Mr. Paggioli in consultation with staff (esp. Phillip Gaudette) made the decision to have a standby generator brought in since the existing generator's alternator section was shorted out, only producing 9 volts of power when engaged, and in climate weather was anticipated for that evening. Staff coordinated with Tower Generator, (the contracted service provider) to have a comparable portable generator brought to the site and installed. The work was completed by 8:00 pm and during the storm that night at 9:15 p.m. the Booster station street lost power and the portable replacement generator worked the station for 2.5 hours. The cost to maintain the portable standby generator is \$2,500 per week, while the permanent repair is conducted with a monthly fee of \$7,500 if rented up to 4 weeks. Mr. Paggioli presented a brief spread sheet that detailed where within the FY 14-15 Water Operating budget, transfers could be made to fund the repair cost, and portable generator rental/installation costs. An estimate for the was distributed from Tower Generator was distributed and the amount for the repair was quoted for \$35,953.73 with a breakdown of \$28,877 for parts and \$6,500 for labor and \$576 for shipping. The parts were in stock at the manufacturer and would have a lead time to up to ten days. Mr. Paggioli contacted the Kohler manufacturer to determine if the parts were "marked up", however the quoted costs were the actual cost of the parts regardless of the purchaser. A spreadsheet (see attached)

was distributed that detailed the cost for all work, and the possible transfers from the current FY14-15 Water Operational budget that could be done to cover the costs for the repair. Discussion was had in regard to operational issues of the Booster Station Emergency generator, possible alternatives, Operational vs. Capital Expenses and Procurement Policy regarding the expenditure. After the discussion concluded R. Peter made the motion, seconded by R.Silberman, to approve the following transfers:

Water Operational Budget 4003210

From	To	Amount
50900 Contingency	46224 Equipment Repair	\$26,500
50500 Transfers to Capital	46224 Equipment Repair	\$20,000

Motion passed 3-0.

This would allow as total of \$59,500 available for the funding of the repair, combining with the existing balance of \$13,000 within the original FY 14-15 line item for Equipment Repair.

3. **Adjourn** - Motion to adjourn, by R.Peter, second by S.Coyle; Motion approved 2-1. Chairman Coyle adjourned the meeting at 9:45 a.m.

Respectfully submitted,
James Paggioli, L.S.

Elmwood Heights Generator Repair

	Amount
Cost Temporary	
Rental of emergency Generator @ \$2,500 per week (3-4 weeks)	\$7,500
Adjustments to Building/Emergency Electrician	\$2,500

Repair

Tower Generator Estimate	\$35,960
Total Est.	<u>\$45,960</u>

Funds Available - Operating

Contingency	\$26,500
Equipment Repair	\$13,000
Machinery and Equipment	\$1,000 <i>NO</i>
Transfers To Capital Purchases	\$20,000
Total Operating	<u>\$60,500</u>
	<i>\$9,500</i>